

PARTY TRAILER COVENANT

Church:

Date:

Contact Person:

Phone:

We would like to request the use of the Party Trailer for _____.
We understand that only specific ministries will be considered and that blocks of dates will not be honored unless there is a specific use for each day requested. We understand that this is scheduled on a first come basis, however, as brothers in Christ, we will work together to accommodate each other whenever possible.

We understand that we will be responsible to acquire the appropriate permits from our city, county, etc. We understand that we are responsible to obtain liability insurance while the trailer and its contents are in our possession and/or use. We will provide adult supervision while the trailer is being used. We will read and adhere to the enclosed policy/use handbook.

We will be responsible for transporting the Party Trailer to and from the association office unless other arrangements have previously been made. We will be responsible to secure the trailer and its contents while they are in our possession. The trailer will be properly packed and cleaned immediately after using so it is ready for the next user. Within 24 hours we will submit the evaluation and inventory sheet (so the supplies on the trailer can be replenished).

We will complete a checklist upon receipt of the trailer and contact Desert Pines Baptist Association (928-536-7200) immediately if the trailer is short of supplies, not clean, or if there is broken or missing equipment.

We understand that this ministry is not a budgeted item and uses expendable supplies (popcorn, cotton candy, snow cone syrup). This, in addition to routine maintenance and other costs (i.e. insurance, maintenance, and registration) requires us to pay a use fee. We will pay the \$50 base fee for each use. If it is used more than once we will pay a maximum of \$100 per week. These fees apply for each separate use cycle. An additional \$50 charge will be made to those who are not Desert Pines Baptist Association members. Payment is due before the trailer is picked up. A \$200 refundable cleaning deposit is also required prior to pick up. Our church understands this is a valuable resource that requires great care. If we return the trailer dirty, unsecured equipment or not properly packed the \$200 deposit will be forfeited.

The user is responsible to supply the gas required to run the generator, the propane for the grill, and any other supplies (food, drink, etc.) needed that are not normally in the trailer.

We will make sure that the driver who pulls the trailer is at least 25 years old with a clean driving record. The vehicle will have a hitch with a 2 and 5/16 inch ball that is capable of towing 5000 pounds. We will also follow all operating instructions of the equipment supplied.

Signature

Date

DPBA BLOCK PARTY TRAILER POLICY

1. The trailer may only be reserved by those who have gone through training in its use. Training may be requested at the same time it is reserved (OJT). Training may be done by anyone who has gone through the training.
2. The trailer will be available to other SBC affiliated churches if it has not been reserved prior to 45 days ahead of time.
3. The trailer will be scheduled on a first come/first served basis. However, a church cannot schedule for a whole week of church activities (VBS) if others desire a portion of that week.
4. Individual pieces of equipment may not be checked out or removed from the trailer. It is a complete package.
5. Activities aimed at beginning new church plants will have the fee waived and new church plants will have the fee waived for up to three years.
6. Fees may be waived at the discretion of the Director of Evangelism and Missions.
7. The trailer may be requested but will not be reserved until the use fee has been paid.
8. A cleaning deposit equal to the use fee will be required. Both fees must be paid in order to reserve the trailer.
9. Each church will furnish the propane tank required for the grill. Propane will not be transported on the trailer.
10. Each church will furnish gasoline for the generator. Gasoline will not be transported on the trailer (except for what may be in the generator)

Additional:

Please do not haul propane bottles in the trailer.

Please do not store gasoline in the trailer.

Gasoline in the generator is acceptable.

READ BEFORE YOU HITCH!

- 1. Make sure you have a 2 and 5/16” ball on your hitch.**
- 2. Attach chains by crossing them underneath the tongue. Twist chains to take up any excess slack.**
- 3. Plug in the electrical connection.**
- 4. Make sure all lights are working on the trailer.**
- 5. Place the jack boards, and wheel chocks in the trailer.**
- 6. Open the rear door and complete check-out sheet.**

7. Report any problems to the people listed in the front of the book. Make sure everything inside the trailer is secure.
8. Lock all outside doors and check tire inflation.
9. Do a final walk around.

WHEN YOU RETURN . . . follow check-in procedure. Lock all doors and the wheels.

